Paul Mitchell The School Federal Way

PAUL MITCHELL THE SCHOOL FEDERAL WAY - ADDENDUM FOR STUDENTS RECEIVING VA BENEFITS

The Cosmetology program at Paul Mitchell The School Federal Way are approved by the Washington State Approving Agency for Veterans Education (SAA) for eligible students to receive veterans' education benefits. Students who enroll to receive these benefits are not only required to abide by the policies and rules of this school, but also by the rules and regulations of the Department of Veterans Affairs and the SAA. Students are also required to maintain all standards of conduct and satisfactory progress as stated in the official school listing.

Please read this Addendum carefully and sign and date the bottom of this form. Your signature indicates that you understand that in order to maintain eligibility for veterans' benefits, you must adhere to the following policies.

Satisfactory Progress: You must make satisfactory progress toward completion of the program in which you are enrolled to continue receiving veterans' benefits. A student receiving veterans' benefits is considered to be making satisfactory progress when she/he continues to demonstrate that she/he is completing his/her training at a rate that will allow him/her to graduate within the approved length of the program. Your progress will be monitored by your instructors and will be verified by the school's VA Certifying Official.

The VA will only pay for standard hours in the approved program of study. In order for a veteran to complete his training within the standard time, his/her progress should be measured at a level prescribed by the school for such program completion. Since training is accomplished in modules at Paul Mitchell The School Federal Way, your progress will be monitored on a module basis, for longer programs, and on a monthly basis for shorter programs (as explained below). If your academic progress or attendance is not satisfactory during any measurement period, at which time your progress will again be evaluated. If satisfactory improvement is not made by the end of this probationary period, VA educational benefits will be terminated (although you might be able to continue your training in accordance with school policy).

Once you have completed the standard hours in this program, the VA will not pay for additional hours completed. This is true regardless of your remaining educational benefit entitlement. To use the remaining entitlement, you would have to enroll in a new program. Programs over 1,000 hours: SAP policy will follow the evaluation structure outlined on page 68.

*Programs under 1,000 hours: After the initial SAP Review, we will continue to meet with the students every 30 days until graduation. If a student is not meeting SAP requirements at the initial review, they will be placed on probation. If a student is not meeting SAP at the next evaluation period, Veterans Education benefits will be terminated, though the student may continue on with the program per school policy.

Leaves of Absence: A student receiving VA educational benefits may take a school approved Leave of Absence, but this will interrupt VA educational benefits for the student during the leave. The leave of absence will be reported to the VA as a termination. When the student returns from the leave, the school may again certify the student for VA educational benefits, giving the student credit for all hours completed prior to the leave.

Credit for Previous Training: The educational institution maintains a written record of the previous education and training of the eligible person or veteran that clearly indicates that appropriate credit has been given by the educational institution for previous education and training, with the training period shortened proportionately. Paul

Mitchell The School Federal Way will evaluate each case individually. Military equivalency transcripts for Army, Marines, Navy and Coast Guard can be found at: https://jst.doded.mil/smart/signln.do. Air Force Veterans can provide their Community College of the Air Force at http://www.au.af mil/au/barnes/ccaf/transcripts.asp.

Program Completion. Your VA educational benefits expire on the earliest of either the date you reach the total hours approved for your program, or on the date you complete or terminate your enrollment in the program. When you complete your program, please notify the school's VA Certifying Official as soon as possible so that the VA can be informed within 30 days.

I have read this Enrollment Application Addendum and understand that I am required to comply with all the policies and rules of the school, as well as the U.S. Department of Veterans Affairs and the SAA.

Student Signature_____ Date_____

School Representative_____ Date_____