Paul Mitchell The School Great Lakes

COSMETOLOGY COURSE INFORMATION

COSMETOLOGY COURSE DESCRIPTION

COSMETOLOGY: Standard Occupational Classification *(SOC) 39-5012.00*
Classification of Instructional Program (CIP 12.0401) **The school is currently not offering the Cosmetology (1600 Hour) Program at this time.

The curriculum involves 1500 hours to satisfy Michigan state requirements. The course includes extensive instruction and practical experience in cutting, hair coloring, perming, customer service, personal appearance and hygiene, personal motivation and development, retail skills, client record keeping, business ethics, sanitation, state laws and regulations, salon-type administration, and job interviewing.

The state of Michigan requires 1500 hours of education to become licensed as a cosmetologist; however, the school is approved by the state to offer a 1600 hour cosmetology course. Within the additional 100 hours the student will be able to master the skills and techniques of makeup artistry. The additional course hours also include classroom and clinic floor makeup experience.

**Graduates are prepared to become entry-level cosmetologists.*

This course is taught in English. Textbooks and Course Materials are only offered in the English Language.

***The cosmetology (1600) program is approved as a brick & mortar program and a hybrid distance education*

COSMETOLOGY PROGRAM COURSE OVERVIEW

Course Hours: 1600 clock hours

The course is divided into pre-clinical classroom instruction and clinical service learning experiences.

- **Pre-clinical Classroom Instruction**: The first 350 hours are devoted to classroom workshops where students learn design principles, technical information, and professional practices.
- **Master Makeup Classroom and Clinic Floor Learning Experience:** Master Makeup Classroom and Clinic Floor Learning Experience: This 100 hour portion is designed for students to learn and master the skills and techniques of makeup artistry.
- **Clinic Classroom Learning Experience**: The remaining 1150 hours are spent in the clinic classroom area where practical experience is gained.

COSMETOLOGY PROGRAM COURSE OUTLINE

Your time at Paul Mitchell The School Great Lakes for the cosmetology 1600 hour program will be divided into six designations:

- **Core Curriculum**: A 350 hour orientation, known as the Core program, instills the basic fundamentals. Students are graded and evaluated using written, oral, and practical testing methods. Students must successfully complete the Core curriculum prior to attending regularly scheduled daily classes in cutting, coloring, permanent waving, and chemical texture services.
- **Protégé Experience**: Your experience as a Protégé produces a smooth transition from Core student to Adaptive student. You spend 70 hours as a Protégé preparing you for the clinic experience.

- **Clinic Classroom Learning Experience:** Your clinic time from 350 to 1600 hours will be guided with individual attention and group learning experiences mini-classes, clinic classroom worksheets, and periodic evaluations developed specifically for this monitoring progress. This is when you begin experiencing your clinic classroom education on paying clients in the clinic classroom area.
- **Classroom Learning**: Your classroom time from 350 to 1600 hours is divided into five (5) areas: cutting, coloring, texture, makeup, and nails. Each area has an instructor who conducts the different specialty classes each week. Classroom Learning Experiences may also include retail, motivation, self improvement, professional development, and attendance education which may be conducted by an instructor, non-licensed staff member or guest artist.
- **Master Makeup Curriculum:** During this 100 hour phase, students will master the knowledge and skills in makeup artistry and gain a strong foundation of: cosmetic chemistry, sanitation, make overs, natural application, evening application, camouflage, corrective, character, high-definition photography, editorial, glamour, and bridal work. Students will learn sales techniques, advanced product usage, and customer relations in preparation for work as makeup artists in salons and spas, on set, in the studio or paramedical spas, or for freelance makeup career opportunities. Students must have a passing grade of 80% in all areas.
- **Adaptive Curriculum**: From 350 to 1000 hours you will enter a new phase of specialty classroom workshops coupled with challenging practical services designed to continue building you into a beauty industry professional.
- **Creative Curriculum**: You will spend your last 600 hours at Paul Mitchell The School Great Lakes in “high gear” by dressing, acting, and working like a beauty industry professional. You will use your own artistic and creative abilities, coupled with the assistance of the Learning Leaders, to prepare yourself for your future beauty industry career.

COSMETOLOGY PROGRAM COURSE SUBJECTS

The instructional program of Paul Mitchell The School Great Lakes meets or exceeds the state requirements: *(MPA stands for Minimum Practical Application). The following subjects are taught within the brick & mortar program and the hybrid program:*

Subject	Theory	Practical	Total	M.P.A's*
(a) Health and Safety related to hair care services, manicuring services, skin care services, and natural hair cultivation that includes all the following topics: 1. Anatomy and Physiology 2. Chemical Safety 3. Diseases and Disorders 4. Laws and Rules 5. Occupational Safety 6. Personal Hygiene 7. Sanitation 8. Equipment, Supply, and Tool Safety	100	100	200	0
(b) Hair care services and natural hair cultivation that includes all the following topics: 1. Arranging 2. Artificial Hair 3. Bleaching 4. Cleaning 5. Curling 6. Cutting 7. Coloring and Bleaching 8. Dressing 9. Perming 10. Relaxing 11. Singeing 12. Straightening 13. Y=Tinting 14. Waving 15. Natural Hair Cultivation	250	800	1050	425

Subject	Theory	Practical	Total	M.P.A's*
(c) Esthetics Services that includes all of the following topics: 1. Beautifying the skin using cosmetic preparations, chemicals, and liquids, including body wrapping 2. Cleansing the skin with hands and equipment 3. Temporary Hair Removal 4. Facials, makeup, and eyelashes	50	75	125	25
(d) Manicuring services that include all the following: 1. Artificial nails, extensions, and Repairs 2. Manicuring 3. Pedicuring	50	75	125	25
SUBTOTAL	**450**	**1050**	**1500**	**475**
Additional 100 hours for the cosmetology 1600 hour program:				
Fundamental Makeup	25	8	33	7
Intermediate Makeup	25	9	34	8
Advanced Makeup	25	8	33	10
TOTAL HOURS	**500**	**990**	**1600**	**1185**

The institution offers employment assistance to help graduates' efforts to secure education-related employment that includes, but is not limited to training in professionalism, resume' development, job interview preparation and job search skills.

Rationale for Longer Hours for Short Programs: Based on feedback received we found it necessary to increase the hours for our short programs. Doing so is a direct advantage to Future Professionals for their employment preparedness, academic success, and industry needs.

Distance Education hours and assignments are graded and recorded daily. Theory chapter exams, final exams and final practical evaluations must completed in the school facility.

COSMETOLOGY PROGRAM PROGRAM TESTING AND GRADING PROCEDURE

The following tests and grading procedures are used to assess student learning and mastery of course content in the 1600-hour course.

1. **Academic theory exams**: Students must receive a grade of 75% or higher on each assigned theory exam. If a student fails to receive 75% on the weekly exam, the student must make the test up within the month the missed test was administered. If the student fails to make up the test within the same month, they will be put on the Back on Track list for the next month and given a written warning. Students must receive a 75% or higher on all test given. The Theory exams must be completed within the school facility and cannot be taken through distance education.
2. **Core written and practical skill exams:** Students must receive a grade of 75% or higher on each written exam and each practical skill exam in order to complete the Core program. The exams are an overview of instruction taught during the Core schedule. All Core written and practical skill exams must be passed with a 75% in order to transition to the Clinic Classroom. If students are unable to pass each exam after two attempts, the student may be asked to withdraw from the program and re-enroll in the next available Core class start date. The Core practical skills evaluation must be completed within the school facility and cannot be taken through distance education.
3. **Final exam 1**: This test covers an overview of all related cosmetology subjects (e.g., anatomy, chemistry, etc.). Students must receive a grade of 75% or higher on all final exams. Final Exam 1 must be completed within the school facility and cannot be taken through distance education.
4. **Final exam 2:** The written exam covers an overview of all theory instruction, Michigan state law, and other items covered on the state cosmetology exam. Students must receive a grade of 75% or higher on all final exams. Final Exam 2 must be completed within the school facility and cannot be taken through distance education.

5. **Clinic Practical Skills Assessments**: Students progress in practical skill assessments and theory hours will be digitally monitored on a weekly basis by the Future Professional Advisor using the My Portico App. All assigned practical skill assessments must be completed in order to complete the program.
6. **Distance Education Assessments:** Students must complete a distance education written assessment and practical skill assessment. These are based on performance and must be completed on-campus each month. The distance education assessment will focus on the distance education subjects covered during that time period. Students must receive a grade of 75% or higher on each distance education written assessment and each practical assessment. Only students enrolled in the distance education program are required to complete these assessments.

COSMETOLOGY PROGRAM INSTRUCTIONAL TECHNIQUES AND METHODS

The 1600 hour cosmetology programs are provided through a sequential set of learning steps which address specific tasks necessary for State Board preparation, graduation and job entry level skills. Clinic equipment, implements and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative and productive career oriented activities. The course is presented through well-developed lesson plans that reflect the latest educational methods. Subjects are presented by means of lecture, demonstration, and student participation. Audio-visual aids, guest speakers, field trips, and other related learning methods are used in the course.

In order to enroll in the hybrid program of study, the Future Professional must have the following hardware, software, and network requirements:

- Apple iPad
- High-Speed Internet Requirement: 25 Mbps
- Milady MindTap
- Safari or Google Chrome
- Zoom and Google Classroom