# Paul Mitchell The School Memphis

## VETERAN STUDENT ADDENDUM

Paul Mitchell The School Memphis will permit any covered individual to attend or participate in the course of education during the period beginning on the date on which the individual provides to the educational institution a certificate of eligibility for entitlement to educational assistance under chapter U .S . Department of Veterans Affairs (VA) Post 9/11, G .I . Bill® (Ch . 33) or Vocational Rehabilitation & Employment (Ch . 31) benefits ending on the earlier of the following dates:

- The date on which the Department of Veterans Affairs provides payment for such course of education to such institution.
- 90 days after the date the institution certified tuition and fees following the receipt of the certificate of eligibility.

In accordance with Title 38 US Code 3679 subsection (e) Paul Mitchell The School Memphis will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or their institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement of funding from the Department of Veterans Affairs.

**Attendance Policy:** VA students are expected to attend all classes as designated in the enrollment agreement. If circumstances prevent attendance, prior notification is expected.

Attendance is charted daily and evaluated monthly . Attendance must not fall below 80% of scheduled class/floor time. If monthly attendance falls below 80%, the student will be placed on probation for the next month and be counseled. If, at the end of the probationary period, satisfactory attendance has not been regained, veteran education benefits will be terminated and face possible dismissal from the school Students whose absences are excused (family emergency, medical, etc.), or result from authorized mitigating circumstances, as determined by the school administration, will continue to be certified for veteran education benefits.

Students whose veteran education benefits have been stopped for unsatisfactory attendance may be recertified only after regaining satisfactory attendance. Additionally, for VA students, any absence greater than 5 consecutive class days for any reason (illness, military orders, leave of absence, etc.) requires termination of veteran education benefits. Benefits will be restarted on re- enrollment. Readadmittance after termination for unsatisfactory attendance requires reapplication for admission and scheduling an interview with the school administration.

**Academic Progress Policy:** VA students must maintain a 70% grade point average on written tests and practical work in order to maintain satisfactory academic progress . All work is evaluated monthly. Failure to maintain a 70% GPA on a monthly evaluation will result in being placed on academic probation for the next month. If the minimum standard of 70% is not regained by the end of the probationary month the student will be allowed a second month of probation. If at the end of this second month of probation, satisfactory progress has not been regained, VA education benefits will be terminated, and the student will be dismissed from the school. Students who have been terminated for academic reasons must reapply for admission and schedule an interview with the school administration.

**VETERAN'S CREDIT FOR PREVIOUS EDUCATION OR TRAINING**

Students must report all education and training . The school must evaluate and grant credit, in accordance with state cosmetology board policies, and if appropriate, with the training time shortened, the tuition reduced proportionately, and the VA and student notified. All VA students must provide Paul Mitchell The School Memphis a copy of all previous postsecondary school transcripts, and a copy of their DD214 discharge certificate (if applicable). Additionally, VA students eligible under Chapter 1606 must provide a copy of their Notice of Basic Eligibility (NOBE).

**VETERANS GRADUATION REQUIREMENTS IN COURSES**

- Receive the required number of clock hours of training
- For a student to meet state requirements, all clinic practical worksheets must be completed in their entirety
- Pass written and practical exams
- Complete the required theory hours
- Pay all tuition costs or make satisfactory arrangements for payment of all monies owed to the school

Once the student has met all these requirements, he/she will receive a CERTIFICATE of COMPLETION.

The School will not release an official transcript until all graduation requirements are met.

A certified transcript will be provided to a student who withdraws which will include hours that the school has been compensated for. For the purposed of transfer or graduation, hours will not be released by the school until all monies owed to the school have been paid and all academic requirements pertaining to those hours have been completed.

The School does not certify student transcripts at the completion of 1500 clock hours for purposes of student challenging California state board for early testing . Students must complete their contracted hours to be considered a completer.

**VETERANS BENEFITS APPROVAL STATEMENT**

The programs at Paul Mitchell The School Memphis are approved by the Tennessee State Approving Agency for Veterans Education (SAA) for eligible students to receive veterans' education benefits. Students who enroll to receive these benefits are not only required to abide by the policies and rules of this school, but also by the rules and regulations of the Department of Veterans Affairs and the SAA . Students are also required to maintain all standards of conduct and satisfactory progress as stated in the official school listing.

Paul Mitchell The School Memphis does not and will not provide any commission, bonus, or other incentive payment based directly or indirectly on success in securing enrollment or financial aid to any persons or entities engaged in any student recruiting or admissions activities or in making decisions regarding the award of student financial aid.

COMPLIANCE WITH VA'S 85/15 RULE

Schools should limit student enrollment to 85% veteran enrollment per cohort. In the event that a veteran wishes to enroll in a program that has already reached the 85% cap, he or she may do that but will not be eligible for VA funding. Chapter 35 and 31 students may still enroll even if the 85% has been realized.

Student Signature/Date
Printed Name

School Representative/Date