Paul Mitchell The School Merrillville

COSMETOLOGY COURSE INFORMATION

COSMETOLOGY: ***Standard Occupational Classification (SOC 39-5012.00)***
Classification of Instructional Program (CIP 12.0401)

The curriculum involves 1500 hours to satisfy Indiana state requirements. The course includes extensive instruction and practical experience in cutting, hair coloring, perming, customer service, personal appearance and hygiene, personal motivation and development, retail skills, client record keeping, business ethics, sanitation, state laws and regulations, salon-type administration, and job interviewing.

Graduates are prepared for entry level cosmetologist.
This course is taught in English. Textbook and Course Materials are only offered in the English Language.

COSMETOLOGY COURSE OVERVIEW

Course Hours: 1500 clock hours

The course is divided into pre-clinical classroom instruction and clinical service learning experiences.

- **Pre-clinical Classroom Instruction:** The first 210 hours are devoted to classroom workshops where students learn design principles, technical information, and professional practices.
- **Clinic Classroom Learning Experience:** The remaining 1290 hours are spent in the clinic area where practical experience is gained.

COSMETOLOGY COURSE OUTLINE

Your time at Paul Mitchell The School Merrillville for the cosmetology program will be divided into six designations:

- **Core Curriculum:** A 210 hour orientation, known as the Core program, instills the basic fundamentals. Students are graded and evaluated using written, oral, and practical testing methods. Students must successfully complete the Core curriculum prior to attending regularly scheduled daily classes in cutting, coloring, permanent waving, and chemical texture services.
- **Clinic Classroom Learning Experience:** Your clinic time from 211 to 1500 hours will be guided with individual attention and group learning experiences using mini-classes, monthly worksheets, and periodic tests developed specifically for this monitoring progress. This is when you begin experiencing on paying clients in the clinic classroom area.
- **Classroom Learning Experience:** Your classroom time from 211 to 1500 hours is divided into six (6) areas: cutting, coloring, texture, makeup, skin, and nails. Each area has an instructor who conducts the different specialty classes each week; Classroom Learning Experiences may also include retail, motivation, self improvement, professional development, and attendance education which may be conducted by an instructor, non-licensed staff member or guest artist.
- **Adaptive Curriculum:** From 211 to 750 hours you will enter a new phase of elective classroom workshops coupled with challenging practical services designed to continue building you into a confident designer.
- **Creative Curriculum:** You will spend your last 750 hours in “high gear” by dressing, acting, and working like a true professional. You will use your own artistic and creative abilities, coupled with the assistance of the Learning Leaders, to prepare yourself for your future beauty Industry career.

COSMETOLOGY COURSE SUBJECTS

The instructional program of Paul Mitchell The School Merrillville meets or exceeds the state requirements:

Subject	Theory and Demonstration Practice	Sanitation and Actual Hours	Total Hours
1. Hair cutting	165	250	415
2. Sanitation	50		50
3. Statute and rules	10		10
4. Sales	15		15
5. Business Management	10		10
6. Manicuring	5	10	15
7. Pedicuring	5	10	15
8. Hair Removal (superfluous hair) 1. Tweezing, waxing, and depilitories 2. Eyebrow arching 3. Lip, chin, and face areas	20	40	60
9. Anatomy and physiology	5		5
10. Skin	10		10
11. Hair	10		10
12. Electricity	5		5
13. Chemistry	10		10
14. Shampoo and massage	15		15
15. Scalp treatment	10	10	20
16. Facials and makeup	20	25	45
17. Hair coloring	155	75	230
18. Texture service	60	50	110
19. Hair Styling (Includes wet and thermal sets, hair waving, hair pressing, hair braiding, and finger waves)	60	220	280
20. Equipment care	10		10
21. Personal hygiene and professional ethics	10		10
22. Discretionary hours	150		150
TOTAL	**810**	**690**	**1500**

All manicures, pedicures, facials, scalp treatments, shampoo and massage, and sales must be done on live models. At least twenty-five percent (25%) of the other services must be done live models.

The institution offers employment assistance to help graduates' efforts to secure education-related employment that includes, but is not limited to training in professionalism, resume' development, job interview preparation and job search skills.

COSMETOLOGY PROGRAM TESTING AND GRADING PROCEDURE

The following tests and grading procedures are used to assess student learning and mastery of course content in the 1500-hour course.

1. **Academic theory exams:** Students must receive a grade of 85% or higher on each assigned theory exam.

2. **Core written and practical skills evaluation:** Students must receive a grade of 85% or higher on each written exam and each practical skill exam in order to complete the Core program. The exams are an overview of instruction taught during the Core schedule. All Core written and practical skill exams must be passed with a 85% in order to transition to the Clinic Classroom. If students are unable to pass each exam after two attempts, the student may be asked to withdraw from the program and re-enroll in the next available Core class start date.
3. **Cosmetology Comprehensive Exam:** This test covers an overview of all related cosmetology subjects (e.g., anatomy, chemistry, etc.). Students must receive a grade of 85% or higher on all final exams.
4. **Final exam:** The written exam covers an overview of all theory instruction, Indiana state law, and other items covered on the state cosmetology exam. Students must receive a grade of 85% or higher on all final exams.
5. **Clinic Practical Skill Assessment:** Students progress in practical skill assessments and theory hours will be digitally monitored on a weekly basis by the Future Professional Advisor using My Portico App. All assigned practical skill assessments must be completed in order to complete the program.

COSMETOLOGY INSTRUCTIONAL TECHNIQUES AND METHODS

The 1500 hour cosmetology program are provided through a sequential set of learning steps which address specific tasks necessary for State Board preparation, graduation and job entry level skills. Clinic equipment, implements and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative and productive career oriented activities. The course is presented through well-developed lesson plans that reflect the latest educational methods. Subjects are presented by means of lecture, demonstration, and student participation. Audio-visual aids, guest speakers, field trips, and other related learning methods are used in the course.