Paul Mitchell The School Norman

COSMETOLOGY COURSE INFORMATION

COSMETOLOGY COURSE DESCRIPTION

COSMETOLOGY: ***Standard Occupational Classification (SOC 39-5012.00)***
Classification of Instructional Program (CIP 12.0401)

The curriculum involves 1250 hours to satisfy Oklahoma state requirements. The course includes extensive instruction and practical experience in cutting, hair coloring, perming, customer service, personal appearance and hygiene, personal motivation and development, retail skills, client record keeping, business ethics, sanitation, state laws and regulations, salon-type administration, and job interviewing.

Graduates are prepared to be entry level cosmetologists.

This course is taught in English. Textbooks and course materials are only offered in the English Language.

COSMETOLOGY COURSE OVERVIEW

Course Hours: 1250 clock hours

The course is divided into pre-clinical classroom instruction, classroom instruction, and clinical service-learning experiences.

- **Pre-clinical Classroom Instruction:** The first 210 hours are devoted to classroom workshops where students learn design principles, technical information, and professional practices.
- **Classroom & Clinic Classroom Learning Experience:** The remaining 1040 hours are spent in the clinic classroom area where practical experience is gained and in the specialty classroom where students are further educated on design principles, technical information and professional practices.
- **Instructional Methods:** Students are guided through the 1250 hour curriculum by Learning Leaders using various instructional methods including, but not limited to, on-site education, hands-on education, lectures, digital textbooks, videos, digital applications, digital handouts, study guides, the use of doll heads, the clinic classroom floor, mini classes, and apps.

COSMETOLOGY COURSE OUTLINE

Our cosmetology program is divided into four designations:

- **Core Curriculum:** A 210-hour orientation, known as the Core program, instills the basic fundamentals. Students are graded and evaluated using written, oral, and practical testing methods. Students must successfully complete the Core curriculum prior to attending regularly scheduled weekly classes in cutting, coloring, permanent waving, and chemical texture services**.**
- **Protégé Curriculum:** From 211-550 hours our students will enter a new phase of specialty classroom workshops and clinic classroom activity, they will perform basic services with no chemicals.

- **Adaptive Curriculum:** From 551-900 hours our students will enter a new phase of specialty classroom workshops and clinic classroom activity, they will perform all services including chemicals. They will also attend a new specialty class, called Final Phase, which solely focuses on preparing for the state board exam.
- **Creative Curriculum:** Our students will spend their last 349 hours at Paul Mitchell the School - Norman in "high gear" by dressing, acting, and working like a beauty industry professional. They will use their own artistic and creative abilities, coupled with the assistance of the Learning Leaders, to prepare for a future beauty industry career. They will continue Final Phase class, which solely focuses on preparing for the state board exam.

During the Protégé, Adaptive and Creative Curriculum, our students will spend time each week in the specialty classroom and in the clinic classroom area . They will be focusing on:

- **Clinic Classroom Learning Experience:** Individual guidance and group learning experiences using mini-classes, the MyPortico app, and periodic evaluations developed specifically for this monitoring progress. This is when our students begin experiencing their clinic classroom education on paying clients in the clinic classroom area.
- **Specialty Classroom Learning Experience:** The specialty classroom learning experience is divided into (7) areas: cutting, coloring, texture, makeup, skin, nails, and Final Phase. Each area has an instructor who conducts the different specialty classes each week. Classroom Learning Experiences may also include retail, motivation, self-improvement, professional development, and attendance education which may be conducted by an instructor, non-licensed staff member or guest artist. Professional development classes include resume development, professionalism, interview preparation, and job search skills.

COSMETOLOGY COURSE SUBJECTS

The instructional program of Paul Mitchell the School - Norman meets or exceeds the state requirements.
The following subjects are taught within the brick & mortar program:

Units of Instruction	Clock Hours
Theory	125
Manicuring & Pedicuring (including sculptured nails and tips and other artificial nail application procedures and care)	70
Facials (skin care training includes make-up, arching, waxing and/or other methods of non-permanent hair removal)	130
Scalp Treatments and Shampooing/Conditioning Rinses	25
Hairstyling, including finger waving, the dressing of wigs, thermal and blow drying	250
Hair Color tints and bleaching and other color treatments	140
Hair Cutting and Hair Shaping with shears and thinning shears (scissors) razor and clipper (includes beards)	160
Professional development, Establishment management and unassigned hours for review, examinations, etc.	150
Hair Restructuring/Permanent Waving and Chemical Hair Relaxing	200
TOTAL COSMETOLOGY HOURS	**1250**

The institution offers employment assistance to help graduates' efforts to secure education-related employment that includes, but is not limited to training in professionalism, resume' development, job interview preparation and job search skills.

COSMETOLOGY PROGRAM TESTING AND GRADING PROCEDURE

The following tests and grading procedures are used to assess student learning and mastery of course content in the 1250-hour course:

1. **Academic theory exams:** Students must receive a grade of 70% or higher on each assigned theory exam. Exams are completed at the conclusion of each online theory module.
2. **Core written and practical skills evaluation:** Students must receive a grade of 70% or higher on each written exam and a grade of 75% or higher on each practical skill exam in order to complete the Core program. The exams are an overview of instruction taught during the Core schedule. All Core written exams must be passed

with a 70% and all practical skill exams must be passed with a 75% in order to transition to the Clinic Classroom. If students are unable to pass each exam after two attempts, the student may be asked to withdraw from the program and re-enroll in the next available Core class start date.

3. **Final exam 1 (Creative Phase):** This test covers an overview of all related cosmetology subjects (e.g ., anatomy, chemistry, etc.). Students must receive a grade of 70% or higher on all final exams.
4. **Final exam 2 (Creative Phase):** The written exam covers an overview of all theory instruction, Oklahoma state law, and other items covered on the state cosmetology exam. Students must receive a grade of 70% or higher on all final exams.
5. **Clinic Practical Skill Assessments:** Future Professionals progress in practical skill assessments and theory hours will be digitally monitored on a weekly basis by the Future Professional Advisor using the MyPortico app. All assigned practical skill assessments must be completed in order to complete the program.