Paul Mitchell The School Portsmouth

2026 CATALOG ADDENDUM

Paul Mitchell The School - Pasadena requires applicants and students to check for updates to the catalog at paulmitchell.edu/portsmouth.

REVISED 01.06.26

- Holidays and School Closures - Removed 2025 dates
- Constitution Day - Updated date
- Professional Image (Dress Code) - Updated title
- Cosmetology 2025 Class Start Dates - Removed
- Instructor 2025 Class Start Dates - Removed
- 2025 Catalog Addendum - Removed
- 2026 Catalog Addendum - Added

REVISED 01.12.26

- Future Professional Development Guidelines - Updated # 3 - mobile devices
- Institutional Refund Policy - Changed from actual hours to scheduled hours

REVISED 01.21.26

- Attendance and Documentation of Time - Updated policy
- Institutional Refund Policy - Correct actual hours to scheduled hours

REVISED 01.22.26

Attendance and Documentation of Time - Added bullet to Tardiness "students arriving....."

REVISED 02.05.26

- Admission Requirements - High School Education and Equivalents - Updated policy (v top section, i and last paragraph in middle section, last section added last paragraph)
- Admission Procedures - Added paragraph #5 after High school Diploma

REVISED 02.23.26

- Institutional Refund Policy - Updated due to NACCAS update
- Quantitative and Qualitative Factors - Updated attendance from 67% to 80% (Effective 3-30-26)
- Maximum Time Frame - Updated attendance from 67% to 80% (Effective 3-30-26)
- Evaluation Procedures and Required Level of Achievement - Updated attendance from 67% to 80% (Effective 3-30-26)

REVISED 03.03.26

- Professional Image (Dress Code) - Updated
- Cosmetology Cost of Tuition and Supplies - Updated cost
- Institutional Refund Policy - Corrected application fee

REVISED 03.05.26

Cosmetology Cost of Tuition and Supplies - Updated date to May 11, 2026 start date

REVISED 03.09.26

- Maximum Time Frame - Updated academic year statement
- Evaluation Procedures and Required Level of Achievement - Updated academic year statement

REVISED 03.18.26

Protected Class Nondiscrimination Policy and Procedures - Updated Fondling under FOOTNOTES

REVISED 04.07.26

Students Right-to-Know - Department of Education Rates (IPEDS) - Added year

REVISED 04.13.26

- Make-up Hour Policy - Updated hours
- Instructor Cost of Tuition and Supplies - Update state licensing fee

REVISED 04.21.26

Attendance and Documentation of Time - Updated Attendance to 80% effective May 11, 2026

REVISED 04.27.26

- Attendance and Documentation of Time - Put charges in graph per program
- Cosmetology Program Schedule - Removed old schedule
- Instructor Training 2026 Class Start Dates - Added 3-Day
- Instructor Training Program Schedules - Updated and added 24 hour program schedule

REVISED 05.28.26

- Evaluation Procedures and Required Level of Achievement - Updated last paragraph and sentence by grading scale
- Performance Statistics - Updated paragraph and removed program rates

REVISED 05.30.26

- Future Professional Development Guidelines - Updated CourseKey to My Portico App.
- Attendance and Documentation of Time
- My Portico App. - Updated from CourseKey
- Graduation Information (All)- Updated # 2 from CourseKey to My Portico App.
- Cosmetology Course Information - Updated from CourseKey to My Portico App.

REVISED 07.08-26

- Admission Procedure - Updated application to $30.00
- Cosmetology Cost of Tuition and Supplies - Updated Application fee to $30.00 and total cost
- Instructor Training Cost of Tuition and Supplies - Updated Application fee to $30.00 and total cost
- Institutional Refund Policy - Updated Application Fee to $30.00 & added #10 termination fee

REVISED 07.21.26

- Holidays and School Closures - Added 2027 dates
- Cosmetology Class Start Dates - Removed "2026" from title and added 2027 and 2028 start dates
- Instructor Training Class Start Dates - Removed "2026" from title and added 2027 and 2028 start dates

REVISED 07.22.26

- Cosmetology Cost of Tuition and Supplies - Updated Application Fee Effective 8-4-26
- Instructor Training Cost of Tuition and Supplies - Updated Application Fee Effective 8-4-26

REVISED 07.28.26

Admission Procedures - Updated last paragraph - denial appeal

REVISED 08.06.26

- Cosmetology Course Information - Updated all sections
- Instructor Training Course Information - Updated Course subjects

REVISED 08.10.26

Audio / Visual Recording Policy - Added policy

REVISED 08.12.26

- Cosmetology Cost of Tuition and Supplies - Updated Admin. Fee and removed old tuition
- Instructor Training Cost of Tuition and Supplies - Updated Admin. Fee and added AMEX process fee and removed old tuition
- Tuition Payment plan - Added

REVISED 08.18.26

Cosmetology Course Information - Updated information

REVISED 08.26.26

- Re-entry Policy - Updated formatting
- Attendance and Documentation of Time - Updated overtime charge

REVISED 09.02.26

- School Facilities - Updated hours of Operation
- Board of Trustees and School Administration - Updated staff
- Student Biometric Information Privacy Policy - Updated to My Portico App.
- Protected Class Nondiscrimination Policy and Procedures - Updated Director

REVISED 09.03.26

- Catalog Cover - Updated Directors name and phone number
- School Facilities - Updated phone number
- Board of Trustees and School Administration - Updated Learning Leaders
- Veteran Student Addendum - Added

REVISED 09.23.26

Future Professional Advisory Policy - Updated last 2 paragraphs, removed #4 (parking) and updated 4a to 90% Attendance

REVISED 10.21.26

- Future Professional Advisory Policy - Added Leave of Absence Policy - updated formatting and policy
- Cosmetology Course Information - Updated Course Overview and Course Outline and Course description
- Instructor Course Information - Updated Course Overview and Course Outline
- Satisfactory Academic Progress Policy - Removed LOA Policy
- Temporary Interruptions and Withdrawal - Updated title and policy