Rudy & Kelly Academy, A Paul Mitchell Partner School

DUAL BARBER/MASTER BARBER COURSE INFORMATION

DUAL BARBER/MASTER BARBER COURSE DESCRIPTION

Cosmetology: ***Standard Occupational Classification (SOC) 39-5011.00***
Classification of Instructional Programs (CIP) Code 12.0402

The curriculum involves 1000 hours to satisfy Virginia state requirements, with an additional 200 hours toward strengthening individual student performance and career planning for success in the salon. The course includes extensive instruction and practical experience in razor and scissor cutting, shaving, clipper variations, chemical relaxing, perming, facial hair and skin care, customer service, personal appearance and hygiene, personal motivation and development, retail skills, client record keeping, business ethics, state laws and regulations, salon-type administration, and job interviewing.

****Graduate is prepared to become an entry-level master barber.***

This course is taught in English. Textbooks and course materials are only offered in the English Language.

The school does not have any written agreements with any other entity to offer in whole or part any of its educational programs.

The dual barber/master barber program is an approved program through DPOR, NACCAS, SCHEV, and USDE. The dual barber/master barber program is not VA approved, therefore eligible VA benefits cannot be used to enroll in this program.

DUAL BARBER/MASTER BARBER PROGRAM OBJECTIVES

The objective of this program is to prepare students to manage a successful cosmetology career and/or business, while preparing them to successfully pass the Virginia Board of Barbers and Cosmetology exam.

DUAL BARBER/MASTER BARBER COURSE OVERVIEW

Course Hours: 1200 clock hours

The course is divided into pre-clinical classroom instruction and clinic classroom learning experiences.

- **Pre-clinical Classroom Instruction**: The first hours of education are devoted to pre-clinical classroom instruction where Future Professionals develop foundational knowledge and practical skills through classroom workshops, demonstrations, theory instruction, and guided practice. Instruction emphasizes design principles, technical procedures, safety and sanitation, professional conduct, and readiness for supervised services.
- **Clinic Classroom Learning Experience:** Future Professionals apply classroom learning through supervised practical instruction and guest services. With coaching and guidance from Learning Leaders, they refine technical skills, consultation and communication, guest experience, product recommendations, and professional work habits. Learning continues through mini-classes, feedback, and structured practice.

DUAL BARBER/MASTER BARBER COURSE OUTLINE

- **Core Curriculum**: The Core program instills the basic fundamentals. Students are graded and evaluated using written, oral, and practical testing methods. Students must successfully complete the Core curriculum prior to attending regularly scheduled daily classes in scissors and clipper cutting, shaving and razor cutting, mustache and beard design, and men’s grooming.

- **Clinic Classroom Learning Experience:** In the clinic classroom, Future Professionals provide services to guests under Learning Leader supervision. They keep learning and reinforce classroom instruction through coaching, mini-classes, practical worksheets, and progress evaluations. They practice consultations, service planning, technical proficiency, guest communication, sanitation and safety, and professional service habits.
- **Classroom Learning Experience:** Classroom education throughout the program includes cutting, coloring, texture,shaving, skin, and waxing. Instruction combines theory, demonstrations, and practical application. Additional learning opportunities may address retailing and product knowledge, communication, professional development, motivation, and career readiness, facilitated by appropriate school team members or guest artists.
- **Adaptive Phase:** During the Adaptive phase, Future Professionals expand their knowledge through specialty classroom instruction and progressively challenging practical work. They continue developing technical consistency, problem-solving, guest service, confidence, and professionalism, with feedback and assessments supporting their progress.
- **Creative Phase:** The Creative phase focuses on refining technical and professional abilities as Future Professionals prepare to enter the industry. They apply artistic judgment, strengthen independence and accountability, and practice the standards of guest experience, teamwork, and professional conduct expected in a salon environment, with continued Learning Leader guidance.

DUAL BARBER/MASTER BARBER COURSE REQUIREMENTS

The instructional program of Rudy & Kelly Academy, A Paul Mitchell Partner School meets or exceeds the state requirements:

Curriculum Requirements	State Minimum Hours of Instruction	School Hours of Instruction	State & School Minimum Performance Requirements
Orientation and Business Topics 1. School Policies 2. Business and Shop Management 3. Professional Ethics and Personal Hygiene	25	25	0
State Laws and Regulations	10	10	0
Shampooing, cutting, thinning, tapering the hair with razor, clippers, and shears 1. Client consultation 2. Styling hair with a hand hair dryer	270	270	285
Shaving and trimming a moustache or beard to include client consultation	100	100	12
Applying hair color to include client consultation	50	50	20
Applied sciences 1. Anatomy and physiology 2. Skin structure and function 3. Skin types 4. Skin conditions 5. Diseases and disorders of the skin 6. Analyzing skin or scalp conditions 7. Giving scalp treatments	100	100	10
General sciences 1. Bacteriology 2. Microorganisms 3. Infection control, sanitation, disinfection, and sterilization 4. Occupational Safety and Health Administration (OSHA) requirements 5. Safety Data Sheet (SDS) 6. General procedures and safety measures 7. Cosmetic chemistry 8. Products and ingredients	80	80	0

Curriculum Requirements	State Minimum Hours of Instruction	School Hours of Instruction	State & School Minimum Performance Requirements
Facial hair and skin care services 1. Client skin analysis and consultation 2. Effleurage and related movements and manipulations of the face 3. Cleansing procedures 4. Masks 5. Extraction techniques 6. Machines, equipment, and electricity 7. Manual facials and treatments 8. General procedures and safety measures	100	100	5
Understanding and maintaining implements and equipment (e.g. tools)	15	15	0
Thermal Waving	20	20	30
Permanent Waving & Chemical Relaxing	110	110	30
Hair Lightening or Toning	100	100	20
Hairpieces & Wigs	15	15	15
Waxing Limited to the Scalp	5	5	5
Electives a. To be used to strengthen individual student performance, supervised field trips, or other related training b. Career Planning: Professional development; Resume & Interview preparation; and Job search skills	0	200	0
TOTAL MINIMUM HOURS OF INSTRUCTION	**1000**	**1200**	**432**

DUAL BARBER/MASTER BARBER PROGRAM TESTING AND GRADING PROCEDURE

The following tests and grading procedures are used to assess student learning and mastery of course content in the 1200-hour course:

1. **Academic theory exams:** Students must receive a 75% or higher on each assigned theory exam.
2. **Core written and practical skills evaluation:** Students must receive a grade of 75% or higher on each written exam and each practical skill exam in order to complete the Core program. The exams are an overview of instruction taught during the Core schedule. All Core written and practical skill exams must be passed with a 75% in order to transition to the Adaptive curriculum. If students are unable to pass each exam after two attempts, the student may be asked to withdraw from the program.
3. **Mock State Board evaluation test:** This practical evaluation covers all technical areas of the Virginia Department of Professional & Occupational Regulation State Board exam. Students must receive a 75% or higher on this exam.
4. **Final written exam:** This written test covers an overview of all theory instruction, and other items covered on the Virginia Department of Professional & Occupational Regulation State Board exam. Students must receive a 75% or higher on this exam.
5. **Clinic Practical Skill Assessments:** Progress in practical skill assessments and instructional hours will be digitally monitored using the MyPortico app. All assigned practical skill assessments must be completed in order to complete the program.

Students are assigned theory study and an essential number of practical experiences. Theory is evaluated after each unit of study. Practical assignments are evaluated as completed and counted toward course completion only when rated as satisfactory or better. Students must maintain a theory grade average of 75% and pass a final written and practical exam prior to graduation. Students must make up missed tests and incomplete assignments.

A = 90 – 100% ***(Excellent)*** **B = 80 – 89%** ***(Average)*** **C = 75 – 79%** ***(Below Average)*** **Below 75%** ***(Failing)***

DUAL BARBER/MASTER BARBER INSTRUCTIONAL TECHNIQUES AND METHODS

The dual barber/master barber 1200 clock hour course is provided through a sequential set of learning steps which address specific tasks necessary for State Board preparation, graduation and job entry level skills. Clinic equipment, implements and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative and productive career-oriented activities. The course is presented through well-developed lesson plans that reflect the latest educational methods. Subjects are presented by means of lecture, demonstration, and student participation. Audio-visual aids, guest speakers, field trips, and other related learning methods are used in the course.