Rudy & Kelly Academy, A Paul Mitchell Partner School

NAIL CARE COURSE INFORMATION

NAIL CARE COURSE DESCRIPTION

Nail Care: ***Standard Occupational Classification (SOC) 39-5092.00***
Classification of Instructional Programs (CIP) Code 12.0410

The curriculum involves 150 hours to satisfy Virginia state requirements, with an additional 35 hours toward strengthening individual student performance and career planning for success in the salon.The course includes instruction and practical experience in manicures, pedicures, nail theory, customer service, personal appearance & hygiene, personal motivation and development, retail skills, client record keeping, business ethics, state laws and regulations, salon-type administration, and job interviewing.

****Graduates are prepared for an entry level nail technician.***

This course is taught in English. Textbooks and course materials are only offered in the English language.

The school does not have any written agreements with any other entity to offer in whole or part any of its educational programs.

The Nail Care course is an approved program through DPOR, NACCAS, SCHEV, and USDE.

NAIL CARE PROGRAM OBJECTIVES

The objective of this program is to prepare students to manage a successful nail care career and/or business, while preparing them to successfully pass the Virginia Board of Barbers and Nail Care exam.

NAIL CARE COURSE OVERVIEW

Course Hours: 185 clock hours

The course is divided into pre-clinical classroom instruction, clinic classroom and distance education learning experiences.

- **Pre-clinical Classroom Instruction:** The first hours of education are devoted to pre-clinical classroom instruction where Future Professionals develop foundational knowledge and practical skills through classroom workshops, demonstrations, theory instruction, and guided practice. Instruction emphasizes design principles, technical procedures, safety and sanitation, professional conduct, and readiness for supervised services.
- **Clinic Classroom Learning Experience:** Future Professionals apply classroom learning through supervised practical instruction and guest services. With coaching and guidance from Learning Leaders, they refine technical skills, consultation and communication, guest experience, product recommendations, and professional work habits. Learning continues through mini-classes, feedback, and structured practice.
- **Distance Education Learning Experience:** A student enrolled in a program with distance education may earn up to 10% of the program's total clock hours through distance education.

NAIL CARE COURSE OUTLINE

- **Core Curriculum:** The Core Curriculum introduces the foundational principles and skills of the program through theory instruction, demonstrations, and hands-on practice. Future Professionals build essential technical knowledge, safety and sanitation practices, client care, and professional habits. Learning Leaders monitor

progress, and learning is evaluated through written, oral, and practical methods, as applicable. Completing Core successfully prepares students for the next phase of their education, including supervised clinic classroom experiences.

- **Clinic Classroom Learning Experience:** In the clinic classroom, Future Professionals provide services to guests under Learning Leader supervision. They keep learning and reinforce classroom instruction through coaching, mini-classes, practical worksheets, and progress evaluations. They practice consultations, service planning, technical proficiency, guest communication, sanitation and safety, and professional service habits.
- **Classroom Learning Experience:** Instruction combines theory, demonstrations, and practical application. Additional learning opportunities may address retailing and product knowledge, communication, professional development, motivation, and career readiness, facilitated by appropriate school team members or guest artists.

NAIL CARE COURSE REQUIREMENTS

The instructional program of Rudy & Kelly Academy, A Paul Mitchell Partner School meets or exceeds the state requirements. The following subjects are taught within the hybrid program:

Subject	State Minimum Hours of Instruction	School Hours of Instruction	State & School Minimum Performance Requirements
I. Orientation and Business Topics	5	5	0
1. School Policies			
2. State law, regulations, professional ethics			
II. Sterilization, sanitation, bacteriology, and safety	35	35	0
III. Anatomy and Physiology	15	15	0
IV. Diseases and disorders of the nail	10	10	0
V. Nail Procedures	75	75	0
1. Manicuring	0	0	25
2. Pedicuring	0	0	20
3. Nail extensions-Individual sculptured nails & nail tips	0	0	170
4. Individual removals	0	0	20
5. UV/LED gel nails	0	0	20
VI. Nail theory, nail structure and composition	10	10	0
VII. Electives	0	35	0
1. To be used to strengthen individual student performance, supervised field trips, or other related training 2. Career Planning: Professional development, Resume and Interview preparation; and Job search skills			
TOTAL HOURS & PERFORMANCES	**150**	**185**	**255**

NAIL CARE PROGRAM TESTING AND GRADING PROCEDURE

The following tests and grading procedures are used to assess student learning and mastery of course content in the 185-hour course:

1. **Academic theory exams:** Students must receive a grade of 75% or higher on each assigned theory exam. Exams are completed at the conclusion of each online theory module. Depending on the length of the distance education module, theory exams will occur weekly or bi-monthly. The theory exams will evaluate the student's

academic performance for each subject of the distance education curriculum.

2. **Core written and practical skills evaluation:** Students must receive a grade of 75% or higher on each written exam and each practical skill exam in order to complete the Core program. The exams are an overview of instruction taught during the Core schedule. All Core written and practical skill exams must be passed with a 75% in order to transition to the Adaptive curriculum. If students are unable to pass each exam after two attempts, the student may be asked to withdraw from the program. The Core written and practical skills evaluation must be completed within the school facility and cannot be taken through distance education.
3. **Final written and practical:** The written test covers an overview of all theory instruction, Virginia state law, and other items covered on the state nail technician exam. Students must receive a grade of 75% or higher on all final exams. Final Exams must be completed within the school facility and cannot be taken through distance education.
4. **Clinic Practical Skill Assessments:** Progress in practical skill assessments and instructional hours will be digitally monitored using the My Portico app. All assigned practical skill assessments must be completed in order to complete the program.
5. **Distance education assessments:** Students must complete a distance education written assessment and practical skill assessment. These are based on performance and must be completed on-campus each month. The distance education assessment will focus on the distance education subjects covered during that time period. Students must receive a grade of 75% or higher on each distance education written assessment and each practical skill assessment. Only students enrolled in the distance education program are required to complete these assessments.

Students are assigned theory study and an essential number of practical experiences. Theory is evaluated after each unit of study. Practical assignments are evaluated as completed and counted toward course completion only when rated as satisfactory or better. Students must maintain a theory grade average of 75% and pass a final written and practical exam prior to graduation. Students must make up missed tests and incomplete assignments.

A = 90 – 100% ***(Excellent)*** **B = 80 – 89%** ***(Average)*** **C = 75 – 79%** ***(Below Average)*** **Below 75%** ***(Failing)***

NAIL CARE INSTRUCTIONAL TECHNIQUES AND METHODS

The Nail Care 185 clock hour course is provided through a sequential set of learning steps which address specific tasks necessary for State Board preparation, graduation and job entry level skills. Clinic equipment, implements and products are comparable to those used in the industry. Each student will receive instruction that relates to the performance of useful, creative and productive career-oriented activities. The course is presented through well-developed lesson plans that reflect the latest educational methods. Subjects are presented by means of lecture, demonstration, distance education and student participation. Audio-visual aids, guest speakers, field trips, and other related learning methods are used in the course.

In order to enroll in the Nail Care hybrid program of study, the student must have the following hardware, software, and network requirements:

- Apple iPad (Wi-Fi 32GB) // Samsung Galaxy Pro Tab 10.2 (Wif-Fi 32GB)
- High-Speed Internet minimum of 600 Kbps (a mere 0.6 Mbps) download speeds to make one-on-one video calls on Zoom. The company's website recommends a minimum 1 Mbps download speed for group calls. Doing group video calls in 1080p resolution requires at least 2.5 Mbps upload and download speed
- Milady CIMA
- Google Chrome or Safari
- Zoom